

Job Description | Regional Academy Manager

Region: South East

Annual Salary: £1,840.00 (approximately 16 days per year).

The Regional Academy Manager will be expected to attend training & competition as outlined in the EHA [competition calendar](#).

The role of the **Regional Academy Manager** (RAM) is to assist the National Performance Manager (NPM) by taking ownership of England Performance Pathway (EPP) activity within the designated Region, overseeing the management and delivery of training sessions and the Regional Academy competition series.

The EPP aims to develop and prepare individuals (14+ years) to reach the very highest levels of domestic/international performance including selection for the Regional programmes, The Futures programme, The Diploma in Sporting Excellence and Youth and Senior National Teams.

The Regional Academy programme is the first level of the EPP, located in line with Sport England regions across the country. These Academies house the brightest young Handball players in the Region and provide an 'athlete-centered' learning environment with a focus on developing the 'person' as well as the 'athlete'. The success of the Regional Academies ultimately determines the success of the EPP and the Youth National Team programmes.

England Handball has been successfully establishing a network of partners who are pro-active in helping identify the young talented athletes in whom the association can invest in to improve the National Teams of the future. These partners include Clubs, County Sports Partnerships and School Games Organisers as well as EHA Partnership Managers. The Regional Academy Manager will continually develop this network for the benefit of the EPP.

Under the guidance of the NPM, the RAM will ensure that key outcomes are achieved on a monthly basis and ensure the recruitment, records of attendance, fitness testing and athlete profiling data are kept up to date and satisfy the needs of the EPP. In partnership with Regional Academy coaches, they will also be responsible for the co-ordination of athletes attending the Regional Academy Competition Series and planning of Regional events with the NPM.

Key Responsibilities:

Organisation

- To manage the delivery of the respective Regional Academy Programme as per EHA Calendar.
- Submit relevant records including; attendance, risk assessments, accident reports to the NPM for athletes within the academy program.
- To manage the work programmes of the appointed coaching and support staff.
- To assist the NPM in organising and planning of any regional events.

- To ensure all activity is in line with the performance programme determined by NPM so as to ensure equal opportunity for all players.
- To manage the staff, training, resources and programme planning of the England Performance Pathway in a designated Region.
- Manage delivery of all training sessions- including venue sourcing, booking & Invoicing.
Co-ordinate athlete performance reviews at U16 league matches (x3 on designated days).

Communication

- To ensure that all members of the Academy/Coaches are informed of times and venues for training/games. To pass on any information that could impact on parents/players/coaches from various officers of the Association.
- To ensure effective and timely communication with players, parents and coaches.
- Implement and maintain clear lines of communication with all Regional Managers to ensure continuity and standardised delivery across all Academies,
- Provide opportunities for parents to discuss aspects of the Academy/Futures program or aspects outside Handball that could impact on engagement/performance.
- To attend to any issues which detract from the coach's role.

Promotion & Links

- To further develop links with Coaches, clubs, schools and County's in the region and support where necessary.

Athlete & Staff Recruitment

- To work with the coaches, to coordinate regular Talent Identification activity through Schools and Club competitions.
- To manage and complete the recruitment of athletes within the specified time frame
- To assist the NPM in recruiting coaches, volunteers and support staff.

Registration, Monitoring & Progression

- To ensure the entry level athletic and playing standards are being adhered to and maintained
- To contribute to the recruitment procedures of the EHA Sporting Excellence Award Programme.
- To assist the Regional Academy Coach(es) in compiling and submitting evaluation and player testing and profile data.

Competition Series

- To ensure the two Regional squads (male and female) participate in Regional Academy Competition Series events.
- To assist with management of the Competition Series events.

The England Handball Association

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**ENGLAND
HANDBALL**

Person Specification	Essential	Desirable
Minimum two years of working in performance sport		X
Demonstrate contextual knowledge of Handball development in England	X	
Excellent Organisation and communication skills	X	
Proficient in IT including, Microsoft Office and experience of Google Drive	X	
Up to date Safeguarding certificates	X	
England Handball teaching/coaching qualification	X	
Understanding of Health & Safety aspects of the Handball environment	X	
Excellent leadership skills with the ability to build rapport and good working relationships	X	